

SMALL GRANT FACILITY

Proposal writing Session

August 15-17, 2023

Funded by

PROJECT INFORMATION

Lead applicant

- Name of the main applicant (Organization Legal name and Acronym)
- Logo
- Type of Organization (Farmer organization, NGO, private sector, etc.)
- ALiSEA member since
- Topic (N°1 or N°2 or N°3)
- Name and Position of Main contact person (Director/Coordinator/Manager)
- Telephone and e-mail of main contact person
- Full Address of the organization (office)
- Telephone and e-mail of the organization (office)
- Date the organization was established
- Organization registration number
- Main activity of the organization

PROJECT INFORMATION

Co-applicant

- Name of the main applicant (Organization Legal name and Acronym)
- Logo
- Type of Organization (Farmer organization, NGO, private sector, etc.)
- ALiSEA member since (mention N/A If non-member of ALiSEA)
- Topic (N°1 or N°2 or N°3)
- Name and Position of Main contact person (Director/Coordinator/Manager)
- Telephone and e-mail of main contact person
- Full Address of the organization (office)
- Telephone and e-mail of the organization (office)
- Date the organization was established
- Organization registration number
- Main activity of the organization

FULL PROPOSAL (10 pages maximum)

Project title: (2 lines maximum)

Implementation area: Country/Countries; Provinces.

Topic N°1/N°2/N°3:

Total budget in Euros:

Project duration (months):

Project summary (10 lines max.)

- Describe briefly past experiences in Agroecology (5 lines max)
- **Describe which 13 Principles of Agroecology does your project contribute to and briefly explain why?**



		YES	NO	Explanations
1	Recycling: Preferentially use local renewable resources and close as far as possible resource cycles of nutrients and biomass.			
2	Input reduction. Reduce or eliminate dependency on purchased inputs and increase self-sufficiency.			
3	Soil health: Secure and enhance soil health and functioning for improved plant growth, particularly by managing organic matter and enhancing soil biological activity.			
4	Animal health: Ensure animal health and welfare.			
5	Biodiversity: Maintain and enhance diversity of species, functional diversity and genetic resources and thereby maintain overall agroecosystem biodiversity in time and space at field, farm and landscape scales.			
6	Synergy. Enhance positive ecological interaction, synergy, integration and complementarity amongst the elements of agroecosystems (animals, crops, trees, soil and water).			
7	Economic diversification. Diversify on-farm incomes by ensuring that small-scale farmers have greater financial independence and value addition opportunities while enabling them to respond to demand from consumers.			
8	Co-creation of knowledge. Enhance co-creation and horizontal sharing of knowledge including local and scientific innovation, especially through farmer-to-farmer exchange.			
9	Social values and diets. Build food systems based on the culture, identity, tradition, social and gender equity of local communities that provide healthy, diversified, seasonally and culturally appropriate diets			
10	Fairness. Support dignified and robust livelihoods for all actors engaged in food systems, especially small-scale food producers, based on fair trade, fair employment and fair treatment of intellectual property rights			
11	Connectivity. Ensure proximity and confidence between producers and consumers through promotion of fair and short distribution networks and by re-embedding food systems in to local economies.			
12	Land and natural resource governance. Strengthen institutional arrangements to improve, including the recognition and support of family farmers, smallholders and peasant food producers as sustainable managers of natural and genetic resources.			
13	Participation. Encourage social organization and greater participation in decision-making by food producers and consumers to support decentralized governance and local adaptive management of agricultural and food systems.			

FULL PROPOSAL (10 pages maximum)

Technical Offer

- Context and main challenges (5-10 lines max.) **please refer also to Gender issues specific to your sector or area of intervention or to your beneficiaries**
- Description of the proposed approach & methodology (10-15 lines max) :
- Objectives (10 to 15 lines) include the overall and specific objective.
- Expected outputs
- Project activities
- Describe in 5 lines how your project will contribute to alleviate gender issues mentioned in the Context and main challenges section

Project activities: Describe each activity in details and whose partner of the consortium is going to implement

Ways to face potential risks: Identify potential risks for sound implementation of the activities and provide short mitigation plan (5 to 10 lines max)

Dissemination: Describe how you intend to share & disseminate findings / lesson learnt from the proposed project (10 to 15 lines max) and Described the two knowledge products expected to be developed for this 2023 call (objectives contents and format planned)

FULL PROPOSAL (10 pages maximum)

Consortium: Experience of the lead applicant, Partnership and Team composition

Past experience & Team composition:

- Describe briefly past action experiences in line with the topic (references and previous works) (5 lines max)
- Describe briefly Action/Research or Research for Development experience (references and previous works) (5 lines max)
- Explain your historical presence in the targeted area of the proposed project (5 to 10 lines max)
- Detail the staff capacities that will be mobilized for the proposed project: technical skills and competencies of the team (5 lines)

Co-applicants:

- Justify partnerships (relevancy, efficiency) and their role in the initiative for each activity (10 to 15 lines max)
- Detail added value of the proposed co-applicants (5 lines)

FULL PROPOSAL (10 pages maximum)

Work plan

- Provide a detailed work plan (grey out the box when appropriate), including tentative intermediary milestones

Months	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	Implementers
Activity1																			
Activity2																			
Activity3																			
Activity4																			
Activity5																			
Etc.																			

Detailed Budget:

Organization:
Project Title:
Topic No:
Budget Period:
Budget Currency: Euros
Total Budget:

	All figures in Euros	Unit	Unit Cost	Quantity	Total cost	Remark
A	Staff N1: Name and position				0 €	Maximum amount 40% of the total budget
B	Activity Costs				0 €	
C	Local Transport				0 €	
D	Equipment				0 €	
E	Overheads cost					
	TOTAL		ASSET		0 €	

FULL PROPOSAL (10 pages maximum)

Organization's Administrative Information

Full Name of the organization	
Acronym	
Head Office address	
Organization registered or whose operational address (office, secretariat...) is located in a red zone city?	
Telephone	
Website	
Contact of the focal person for this project	Name: Position: Email:
Full name of director	
Date of creation	
Legal status	
Full name of president	
List of management board members (chairman, treasurer, director, etc.)	

FULL PROPOSAL (10 pages maximum)

Organization’s Administrative Information

Organization's corporate purpose	
Main areas of intervention and target beneficiaries	
Number of employees and volunteers	
Total annual budget in euros	
Main donors	
Audit of organization accounts	Yes No
Name of auditor	
Name of accounting software	
Membership of networks, federations, collectives, etc.	
Nature and location of project activities	
Reference Project N1	Donors: Partners: Total budget: Budget under own management:



THANK YOU

The project is funded by



ASSET Partners

