



# National Secretariat in Cambodia (ToR and mandate)

**First General Assembly**  
21<sup>st</sup> March 2017 – in Siem Reap

*S'engager, agir et innover pour un monde plus juste*



## **ALiSEA Cambodia Secretariat**

**What are the Terms of references?**

**Expect to be set up in 2017**

# AE Knowledge Gathering & Sharing

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- Undertake **agroecology related issue watch** : newspapers / websites / updates on AE at national level
- Create / manage a dedicated **Facebook page for ALiSEA in Cambodia** → Photos, videos, articles
- Gather **job vacancies, upcoming training and workshops opportunities...**
- Collect **case studies, success stories, stakeholders' testimonies** related to AE transition in Cambodia → ALiSEA Website

# Networking and event organizations

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- **Support preparation and organization of national "Annual General Assembly Meetings"** for shaping governance, finance and management model of ALiSEA;
- Support identification and organization of **thematic workshops** (in close collaboration with national board of experts)
- **Promote ALiSEA / outreach to relevant key stakeholders** involved in agriculture and AE at national level → **Enlarging ALiSEA member basis & strengthening AE alliance**



# Networking and event organizations

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- Facilitate / contribute to **national & regional studies, research, collective actions** in line with AE promotion (for instance, Pesticide Mapping Study...)



# Small Grant Facility

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- Support potential applicants to understand the **Small Grant Facility processes** and selection criteria;
- Participate to follow up / monitoring of the SGF initiatives (documentation process)





## **ALiSEA Cambodia Secretariat**

**Who is willing to host and facilitate it?**

**Expect to be set up in 2017**

# ALiSEA Cambodia Secretariat

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- To work in collaboration with ALiSEA project team to support network expansion and facilitation
- Seeking for organization already involved in networks, with broad areas of intervention (agriculture related)
- Available budget to cover **1 full-time person as focal point and running cost**
- After 1 year, elaborate opened selection from all members, as rotation governance





# ALiSEA Cambodia Secretariat

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## Main skills:




EN speaking



Computer proficiency, Social Medias, Internet browsing



Networking ability, good knowledge of AE stakeholders



Document case study, share information on wk, job vacancy etc...

## Who is interested to handle this National Secretariat?

- Description of your intervention
- Why are you interested?
- Are you already part of national networks? Which are?
- How do you see your involvement/ role as Secretariat?

